

Paper III Sem- IV

Indian Administration

Module-1 Introduction to Indian Administration

1.1 Evolution and Constitutional Context -

Constitutional provisions relating to Indian Administration

British legacy

Continuity and change

1.2 Salient features-

Features of Indian Administrative System

1.3 District Administration since Independence: Changing role of District Collector-

Organisation of District Administration,

Powers, functions and role of District Collector

Module-2 Personnel Administration

2.1 Recruitment: All-India Services, Central Services and State Services -

Scheme of examination for higher civil services

2.2 Union Public Service Commission and Maharashtra Public Service Commission -

Composition and functions

2.3 Training: All India Services, Central Services, State Services (Maharashtra)-

Institutionalised training for All India Services, Central Services, Lal Bahadur Shastri National Academy of Administration, National Police Academy, Indian Institute of Public Administration, Administrative Staff College of India

State Services with respect to Maharashtra – New Training Policy of the Government of Maharashtra, YASHADA

Module-3 Financial Administration and Accountability

3.1 Budgetary Process

Concept and significance of Budget, Formulation and Enactment

3.2 Parliamentary Committees: Public Accounts Committee, Estimates Committee, Committee on Public Undertakings

Composition and Functions

3.3 Comptroller and Auditor General

Constitutional position, functions, role as an independent agency

Module-4 **Contemporary Issues in Indian Administration**

4.1 Integrity in Administration: Lokpal, Lokayukta, CVC -

Meaning of Integrity, Causes of Corruption, Legal and Institutional Remedies

Lokpal, Lokayukta (Lok Pal and Lokayukta Act, 2014),
CVC – Composition and Power

4.2 Citizen and Administration -

Role of Voluntary Agencies, Right to Information (RTI Act 2005)

4.3. Citizens' Charter -

Objectives, Principles and Models