



॥ बुद्धिमानो भवति ॥

# Maharshi Dayanand College of Arts, Science & Commerce

**NAAC - REACCREDITED - A GRADE**

SHRI MANGALDAS VERMA CHOWK, 25, Dr. S.S.RAO ROAD, PAREL, MUMBAI - 400012.  
PHONE : 2410 4541 / 2410 0012 FAX : 2410 6960 Email : principal@mdcollege.in

§ 2016-2017 §  
"Rashtrapita" State Level Vyasamukti Award

§ 2014-2015 §  
Awarded "Best College" by University of Mumbai

§ 2014-2015 §  
"Road Safety Awareness" Awarded by Govt. of Maharashtra

§ 2013-2014 §  
"Jaagar Jaanivancha" Awarded by Govt. of Maharashtra

Ref. No. \_\_\_\_\_

## INTERNAL QUALITY ASSURANCE CELL

### Proceeding of the Meeting

Date: 05/07/2018

Dr. Chhaya S. Panse (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr. T.P.Ghule, chairperson (IQAC) appreciated the efforts made by IQAC during the last academic year.

Agenda items were taken up with the permission of the Chair.

**Agenda 1 Approval of the previous meeting Minutes held on 23/04/2018.**

The Minutes of the previous meetings were read out by  
Dr Chhaya S. Panse(IQAC-Coordinator). The members approved the Minutes.

**Agenda 2 Annual Quality Assurance Report of Academic year 2017-2018**

Dr. Chhaya S. Panse (IQAC-Coordinator) informed the members that AQAR (2017-2018) was to be sent to NAAC before 31.08.2018.

IQAC Coordinator took the review of activities conducted during the academic year 2017-2018 and to be part of AQAR Report.

**Decision:** It was unanimously decided that reports of academic, co-curricular & extracurricular activities should be submitted to IQAC in hard copy as well as soft copy. The documents to be scanned and maintained in IQAC.

Proposed by :Ms Sanjeevani Pathak

Seconded by: Dr. Shilpa Khare

**Agenda 3** To organize workshop on the theme of quality enhancement in Teaching Learning. The members discussed the outline of the workshop for the benefit of faculty members.

**Decision:** IQAC has decided to organize a workshop at college level during first term. It was decided to plan national level seminar for quality enhancement in student centric teaching learning.

Proposed by :Ms Shilpa Ghogare

Seconded by: Dr. Vaishali Somani

Dr. T. P. Ghule  
Principal



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## ACTION TAKEN REPORT OF THE MEETING

(DATE: 05/07/2018)

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Preparation of AQAR 2017-2018	AQAR was prepared and submitted to NAAC by email & hard copy was sent to NAAC office.
Agenda 3: Workshop in Teaching Learning	A Workshop in Teaching Learning was organised on 24.09.2018. Resource Person was Dr. Anil Dusane , Vice Principal, S. P. College, Pune.

Dr. T. P. Ghule  
Principal



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## INTERNAL QUALITY ASSURANCE CELL

### Proceeding of the Meeting

(Date: 27/10/2018)

Principal Dr. Chhaya Panse, chairperson (IQAC) informed the members about need for detailed planning of activities for second term of the academic year. She also informed that Dr. Manisha Acharya ( Examination In Charge) and Dr. Usha Dubey ( Hindi Department) are coopted as member of IQAC.

#### **Agenda 1 Approval of the previous meeting Minutes held on 05/07/2018**

The Minutes of the previous meetings were read out by Dr Vaishali Somani.  
The members approved the Minutes.

#### **Agenda 2 Review of website**

Dr. Chhaya S. Panse ,Chairperson (IQAC) informed the members that the college needs to have updated website.

**Decision:** It was unanimously decided that Computer Department will manage the uploading on website. The matter to be given for website will be communicated through a separate Email id.

Proposed by :Dr. Seema Khemani

Seconded by: Dr. Rupesh Gaikwad

#### **Agenda 3 Planning for activities with reference to NAAC guidelines**

As this academic year is initiation of next cycle of accreditation, the members discussed the need for planning of activities as per seven criteria in NAAC system.

**Decision:** It was decided to conduct a meeting with all HODS to discuss criterion wise planning for second term.

Proposed by :Dr. Manisha Acharya

Seconded by: Dr. Rewant Singh

Dr. Chhaya Panse  
Principal



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"Jaagar Jaanivandha" Awarded by Govt. of Maharashtra

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## ACTION TAKEN REPORT OF THE MEETING

**DATE: 27/10/2018**

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Review of website	A separate Email id was created and provided to all the department to facilitate communication for website uploading. The departments were informed to submit the activity reports within one week for every program
Agenda 3 : Departmental planning	A format is prepared for all departments to plan the activities and submit the report at the end of term.

Dr. Chhaya Panse  
Principal



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## **INTERNAL QUALITY ASSURANCE CELL**

### **Proceeding of the Meeting**

**(Date:04/12/2018)**

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr. Chhaya Panse, chairperson (IQAC) informed the members about the international exchange programme to be conducted in January 2019.

Agenda items were taken up with the permission of the Chair.

#### **Agenda 1 Approval of the previous meeting Minutes held on 27/10/2018**

The Minutes of the previous meetings were read out by Dr. Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

#### **Agenda 2 Status of STAR DBT proposal**

The college is invited to present that STAR proposal at DBT meeting in January 2019.

**Decision:** It was unanimously decided that IQAC will initiate preparation of presentation with inputs from all concerned Science Departments..

Proposed by : Dr. Rishikesh Dalvi

Seconded by: Dr. Manisha Acharya

#### **Agenda 3 International Exchange Program**

Dr. Vaishali Somani (IQAC-Coordinator) informed the members that a team of students and teachers would be visiting in January 2019.

**Decision:** It was decided to have formal MOU with Globala college, Stockholm to continue with the collaborative program in the field of environment conservation and sustainable development.

Proposed by : Dr. Seema Khemani

Seconded by: Ms. Sanjeevani Pathak

Dr. Chhaya Panse  
Principal



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## ACTION TAKEN REPORT OF THE MEETING

**DATE: 04/12/2018**

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : STAR DBT Grant proposal	IQAC supported the preparation of presentation of proposal at DBT office, New Delhi. It was presented on 25/01/2019. The suggestions given by experts were noted and conveyed to the concerned departments from Science faculty for further quality enhancement.
Agenda 3 : International Exchange program	MOU process is initiated. The details of field studies and other activities of Exchange Program were discussed and subcommittees were formed with participation of Students. The activity was successfully completed.

Dr. Chhaya Panse  
Principal



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## INTERNAL QUALITY ASSURANCE CELL

### Proceeding of the Meeting

(Date: 24/04/2019)

Dr. Vaishali Somani(Co-ordinator, IQAC) welcomed the members of IQAC.  
Principal Dr. Chhaya Panse, chairperson (IQAC) appreciated the initiatives taken by IQAC during the academic year.  
Agenda items were taken up with the permission of the Chair.

#### **Agenda 1 Approval of the previous meeting Minutes held on 04/12/2018**

The Minutes of the previous meetings were read out by Dr Vaishali Somani(IQAC-Coordinator). The members approved the Minutes.

#### **Agenda 2 Application to funding agencies**

Dr. Chhaya S. Panse ,Chairperson (IQAC ) informed the members that the college can apply for DST- FIST grant to strengthen the Science faculty.

**Decision:** It was unanimously decided that IQAC will initiate preparation of proposal for DST- FIST as well as CPE grant  
Proposed by : Dr. Rishikesh Dalvi  
Seconded by: Dr. Usha Dubey

#### **Agenda 3 Academic Audit**

Dr. Vaishali Somani(IQAC-Coordinator) informed the members that academic audit for all academic departments was completed for 2018-19 and recommendations of external peers were conveyed to the concerned departments for quality enhancement.

**Decision:** It was decided to conduct library audit and examination audit during next academic year.  
Proposed by : Dr. Monika Verma  
Seconded by: Dr. Vinita jain

Dr. Chhaya Panse  
Principal



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## ACTION TAKEN REPORT OF THE MEETING

DATE: 24/04/2019

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Application to funding agencies	Chemistry and Zoology departments have been informed about DST FIST scheme. These departments are in a process of preparation of proposal which will be sent as soon as the time line is announced CPE proposal prepared
Agenda 3 : Academic Audit	A format is prepared for audit of library and examination department. External peers will be invited during next academic year to conduct this activity.

Dr. Chhaya Panse  
Principal