



# Maharshi Dayanand College of Arts, Science & Commerce

**NAAC - REACCREDITED - A GRADE**

SHRI MANGALDAS VERMA CHOWK, 25, Dr. S.S.RAO ROAD, PAREL, MUMBAI - 400012.  
PHONE : 2410 4541 / 2410 0012 FAX : 2410 6960 Email : principal@mdcollege.in

१ 2016-2017 १  
"Rashtrapita" State Level Vyasamukti Award

१ 2014-2015 १  
Awarded "Best College" by University of Mumbai

१ 2014-2015 १  
"Road Safety Awareness" Awarded by Govt. of Maharashtra

१ 2013-2014 १  
"Jaagar Jaanivancha" Awarded by Govt. of Maharashtra

Ref. No. \_\_\_\_\_

## **INTERNAL QUALITY ASSURANCE CELL**

### **Proceeding of the Meeting**

**Date: 14/06/2021**

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr.Chhaya Panse, chairperson (IQAC) stated the importance of quality initiatives for overall development of the institution.

Agenda items were taken up with the permission of the Chair.

#### **Agenda 1 Approval of the previous meeting Minutes held on 03/06/2021.**

The Minutes of the previous meetings were read out by Dr.Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

#### **Agenda 2 Review of activities of Associations/Committees for Academic year 2020-2021**

Dr. Vaishali Somani (IQAC-Coordinator) informed the members that Audit for activities by different Associations/ committees will be carried out.

**Decision:** It was unanimously decided that the Audit will be carried out in online session. The committees also will present the action plan for 2021-2022

Proposed by: Dr. Manisha Acharya

Seconded by: Dr. Shilpa Khare



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## Ref. No. **Agenda 3** — Capacity Building workshops

**Decision:** It was decided to organize capacity building workshops at college level during first term. IQAC also planned to provide guidance regarding CAS (career Advancement Scheme) through one separate workshop. The members expressed the need for workshop based on data management and documentation especially for administrative staff.

As AQAR 20-21 to be submitted in new format, it was decided to have guidance session (workshop) for all the faculty members regarding the details.

Proposed by: Asso. Prof. Shilpa Ghogare

Seconded by: Dr. Varsha Thorat

Principal Dr. C. S. Panse informed the members about status of SSR preparation.

## **Agenda 4** — Green Audit/ environment Audit

Dr. Vaishali Somani (IQAC-Coordinator) informed the members that there is need to review the environmental aspects of the college. Principal Panse expressed the need to conduct environment audit/ green audit/ Energy audit

**Decision:** It was unanimously decided that the Green Audit/ Energy Audit /Environment Audit will be carried out during this academic year.

Proposed by: Dr. Manisha Acharya

Seconded by: Dr. Pallavi Mirajkar

Dr. C. S. Panse

Principal



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## ACTION TAKEN REPORT OF THE MEETING

(DATE: 14/06/2021)

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Review of activities-Associations/committees	Audit of activities was conducted
Agenda 3 : Capacity Building Workshops	Different workshops were conducted for teaching and non-teaching staff
Agenda 4: Green Audit	Green Audit/ Energy Audit/ Environment audit completed

Dr. C. S. Panse

Principal





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## **INTERNAL QUALITY ASSURANCE CELL**

### **Proceeding of the Meeting**

**(Date: 08/10/2021)**

Principal Dr. Chhaya Panse, chairperson (IQAC) informed the members about all the activities conducted from June 2021. She specially mentioned about Trophy and award received by the college. She added that Dr. Shukla (Hindi department) received the Awagat award in higher education, Dr. K. H. Pawar (English Department) received the Mahatma Gandhi Ratna award, Asso Prof Shilpa Ghogare received Best paper presentation Award and student's achievements including award of Ph.D. in zoology for two research scholars.

The members appreciated the achievements.

Dr. C.S. Panse updated about the incorporation of the students in the various associations and committees.

#### **Agenda 1 Approval of the previous meeting Minutes**

The Minutes of the previous meetings were read out by Dr Vaishali Somani.  
The members approved the Minutes.

#### **Agenda 2 Incubation Centre**

Principal Madam appreciated the effort taken by Vice. Principal. Dr. H.O Sharma Sir in setting up Incubation center. Dr. Sharma Sir gave brief information about incubation center and informed of the visit to the farm at Vengurla in the month of November.



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**Decision:** It was suggested to hold 4 session for a group of 25 students when the physical college starts, with Mrs. Minal Mohadikar as the resource person. It was also suggested to conduct a survey to find out those students who are interested in the Entrepreneurship.

Proposed by: Dr. T. P. Ghule

Seconded by: Dr. Rishikesh Dalvi

## **Agenda 3 Proposed workshops on Quality enhancement and Documentation**

**Decision:** It was decided to organize national Workshop on quality Enhancement in collaboration with IQAC Cluster.

The members also unanimously agreed to conduct workshop on effective data collection and documentation, especially for administrative staff.

Proposed by: Dr. Manisha Acharya

Seconded by: Asso. Prof. Mythili Mukundrajan

Dr. C.S. Panse

Principal



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## ACTION TAKEN REPORT OF THE MEETING

DATE: 08/10/2021

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Incubation Centre	Incubation center is initiated. The college will further support entrepreneurship activities of students
Agenda 3 : Quality related workshops	Quality enhancement workshop was organized at national level in collaboration with IQAC cluster. Workshop for documentation was organized for the benefit of administrative staff

  
Dr. C.S. Panse

Principal





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## **INTERNAL QUALITY ASSURANCE CELL**

### **Proceeding of the Meeting**

**(Date: 11/12/2021)**

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Agenda items were taken up with the permission of the Chair.

#### **Agenda 1 Approval of the previous meeting Minutes held on 08/10/2021**

The Minutes of the previous meetings were read out by Dr Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

#### **Agenda 2 Status of AQAR report**

**Decision:** It was decided to conduct criterion wise separate review sessions to finalize AQAR 2020-21. Members expressed the need to review college website

Proposed by: Dr. Sanjay Desai

Seconded by: Dr. Shilpa Khare

#### **Agenda 3 Academic Audit**

**Decision:** It was decided to have academic audit in March 2022.

Proposed by: Principal Dr. C. S. Panse

Seconded by: Dr. Hemant Sharma

#### **Agenda 4 Women of matter Talk series- Azadi Ka Amrit mahotsav**

**Decision:** The committee appreciated the proposed collaboration with ENVIS SACON to organize 75 sessions to commemorate Azadi Ka Amritmahotsav.

It was decided to invite Women researchers, academicians, activists under the theme of environment, biodiversity and conservation.



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Proposed by: Dr. Vaishali Somani

Seconded by: Ms. Harshada Koli-Satam

Principal Dr. C. S. Panse stated that the college needs to apply for next cycle of accreditation by NAAC during 2022-23 and the committee needs to take additional required steps for the process

Dr. C.S. Panse

Principal





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## ACTION TAKEN REPORT OF THE MEETING

**DATE: 11/12/2021**

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : AQAR Revision	IQAC reviewed AQAR 2020-21 and appropriate edition was done on website as per requirements
Agenda 3 : Academic Audit	Academic Audit was conducted in March 2022.
Agenda 4 : Women of matter talk series	The Series was initiated under the theme of environment, biodiversity, pollution and conservation.

Dr. C.S. Panse

Principal



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## **INTERNAL QUALITY ASSURANCE CELL**

### **Proceeding of the Meeting**

**(Date: 18/04/2022)**

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr. Chhaya Panse, chairperson (IQAC) appreciated the initiatives taken by IQAC for workshop on quality initiatives and participation in NIRF.

Agenda items were taken up with the permission of the Chair.

#### **Agenda 1 Approval of the previous meeting Minutes held on 11/12/2021**

The Minutes of the previous meetings were read out by Dr Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

#### **Agenda 2 NEP Orientation**

Dr. Chhaya S. Panse, Chairperson (IQAC) informed the members that the college can organize a session on NEP to plan the preparations at institutional level.

**Decision:** It was unanimously decided that IQAC will initiate preparation regarding NEP. Faculty members will be further motivated to participated in sessions related to NEP. Members proposed to have a student's feedback about ABC.

Proposed by: Dr. Vaishali Somani

Seconded by: Dr. Sangeeta Kongare



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## **Agenda 3 Academic Audit Recommendations**

**Decision:** The suggestions given by External Peers were reviewed and conveyed to respective departments for necessary action.

**The members also suggested to conduct audit for examination department**

Proposed by: Dr. Manisha Acharya

Seconded by: Dr. Vinita Jain

## **Agenda 4 STAR DBT application**

**Decision:** The committee decided to motivate Science departments to complete the proposal and submit it to DBT

Proposed by: Dr. Varsha Thorat

Seconded by: Dr. Rishikesh Dalvi

## **Agenda 5 SSR Preparation**

Asso. Prof. Shilpa Ghogare updated the members about status of SSR preparation phase and expressed the need for support from all the stakeholders to complete the preparation of report.

**Decision:** The committee reviewed the preparation. It was decided to submit IIQA in the academic year 2022-23 after the admission process.

Proposed by: Dr. Aniruddha Patil

Seconded by: Asst. Prof. Pramod Tohake

Dr. C.S. Panse

Principal





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## ACTION TAKEN REPORT OF THE MEETING

**DATE: 18/04/2022**

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : NEP session	A session on NEP was conducted
Agenda 4 : STAR DBT proposal	The proposal is submitted to DBT.
Agenda 5: SSR Preparation	SSR preparation including documentation is ongoing

Dr. C.S Panse

Principal