

NAAC - REACCREDITED - A GRADE

SHRI MANGALDAS VERMA CHOWK, 25, Dr. S.S.RAO ROAD, PAREL, MUMBAI - 400012. PHONE: 2410 4541 / 2410 0012 FAX: 2410 6960 Email: principal@mdcollege.in

 8 2016-2017 8

 "Rashtrapita" State Level Vyasanmukti Award

8 2014-2015 8
Awarded "Best College" by University of Mumbai

8 2014-2015 8
"Road Safety Awareness" Awarded by Govt. of Maharashtra

8 2013-2014 8 "Jaagar Jaanivancha" Awarded by Govt. of Maharashtra

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INTERNAL QUALITY ASSURANCE CELL

Proceeding of the Meeting

Date: 05/06/2020

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr. Chhaya Panse, Chairperson (IQAC) and other members presented the summary of academic activities carried out in the last academic year, with special reference to workshops related to quality enhancement in online teaching learning.

Dr. Manisha Kayande and Dr. T.P. Ghule appreciated the survey carried out by IQAC to understand the facilities at students end for online teaching learning

Agenda items were taken up with the permission of the Chair.

Agenda 1 Approval of the previous meeting Minutes held on 14/04/2020.

The Minutes of the previous meetings were read out by Dr Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

Agenda 2 Annual Quality Assurance Report of Academic year 2019-20

Dr. Vaishali Somani (IQAC-Coordinator) informed the members that AQAR (2019-2020) was to be sent to NAAC before 31.12.2020.

IQAC Coordinator proposed the need to understand the new format of AQAR applicable from academic year 20-21 and participation of members in workshops related to this.

Decision: It was unanimously decided that IQAC members will participate in different

workshops related to new format of AQAR.

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Maharshi Dayanand College of Arts, Science & Commerce

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The documents to be scanned and maintained in IQAC only as soft copy. Hard copies to be retained by departments after checking. Each department will follow the coding system

Proposed by: Dr. Manisha Acharya Seconded by: Dr. Rishikesh Dalvi

Agenda 3 Action plan for 2020-21.

Decision: IQAC decided Action plan for the academic year.

- It was decided to organize different capacity building workshops/courses for teaching as well as administrative staff at college level during first term.
- 2. It was proposed to make available –Zoom and G suite for online functioning.
- 3. Academic Audit to be conducted in online mode.
- 4. Participation in NIRF.
- 5. FLY Program to be conducted for students.

Proposed by: Dr. Vaishali Somani

Seconded by: Ms. Shilpa Ghogare

Dr. C. S. Panse



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ACTION TAKEN REPORT OF THE MEETING

(DATE: 05/06/2020)

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2: Preparation of AQAR 2019-20	AQAR was prepared and submitted to NAAC portal on 19/12/2020.
Agenda 3 : Action plan	Action plan was prepared for the academic year 2020-2021. 1. Capacity building workshops were conducted as per plan to facilitate online teaching learning. 2. G Suite & Zoom Platform were made available. 3. Academic Audit & FLY Program were conducted.
	4. College participated in NIRF.

Dr. C. S. Panse Principal



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INTERNAL QUALITY ASSURANCE CELL

Proceeding of the Meeting

(Date: 22 /10/2020)

Principal Dr. C. S. Panse appreciated the efforts of IQAC for conducting capacity building workshops to facilitate online teaching learning.

Agenda 1 Approval of the previous meeting Minutes held on 05/06/2020

The Minutes of the previous meetings were read out by Dr.Vaishali Somani. The members approved the Minutes.

Agenda 2 Website Update

Dr. Chhaya S. Panse, Chairperson (IQAC) informed the members that college website layout is to be redesigned and regular updates are needed.

Decision:

The presentations and proposals by other organizations regarding institutional websites were discussed. It was unanimously decided that review will be carried out by each criterion team and IQAC for all the details. The update will be carried out by in house administrative staff

Proposed by: Ms. Mythili Mukandhrajan

Seconded by: Dr. Usha Dubey

Agenda 3 Coursera Campus and FLY program for students

Decision: It was decided to motivate students about availing the benefit of courser campus initiative. All departments would identify the courses related to the specific subject.

It was decided to offer free FLY program to a batch of twenty students, to be selected from Science faculty.



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Proposed by: Dr. Rishikesh Dalvi

Seconded by: Dr. Pallavi Mirajkar

Agenda 4 AQAR preparation

Decision: It was decided to collect departmental data along with soft copies of documents required for preparation of AQAR 2019-20. The checking and compilation would be distributed among the members. The challenges in document collection to be addressed separately due to lock down situation in the pandemic. The members requested to extend the timeline for final report preparation due to online mode of working.

Dr. Chhaya Panse Principal



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ACTION TAKEN REPORT OF THE MEETING

DATE: 22/10/2020

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2 : Website Update	Website management and regular updating assigned to in house staff. The departments were instructed about the changes in the format.
Agenda 3 : Coursera campus and FLY program for students	Coursera campus initiative was taken to enrich students for additional courses offered free of charge. Teachers motivated students to register and complete the courses. Twenty Science students successfully completed FLY program.
Agenda 4: AQAR preparation	All Heads of departments prepared and mailed the activity reports along with soft copies of related documents to IQAC. The difficulties in collection and checking of documents and compilation were periodically addressed by IQAC.

Dr. Chhaya Panse



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INTERNAL QUALITY ASSURANCE CELL

Proceeding of the Meeting

(Date: 5/1/2021)

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Principal Dr. Panse congratulated the team for National Educational Excellence Award 2021 under the quality education & infrastructure by Begin up Research Intelligence Pvt. Ltd.

Agenda items were taken up with the permission of the Chair.

Agenda 1 Approval of the previous meeting Minutes held on 22/10/2020

The Minutes of the previous meetings were read out by Dr Vaishali Somani

(IQAC-Coordinator). The members approved the Minutes.

Agenda 2 FLY program for teachers.

Decision: It was decided to conduct faculty development program in collaboration with

Competitive Mindset Institute, USA in March 2021. This program would be

research based and interactive.

Proposed by: Ms. Sanjeevani Pathak

Seconded by: Dr. Rishikesh Dalvi

Agenda 3 Participation in NIRF

Decision: It was decided to participate in NIRF

Proposed by: Dr. Varsha Thorat

Seconded by: Dr. Aniruddha Patil

Agenda 4 Training sessions for Administrative staff

Decision: It was decided to conduct additional training sessions for quality enhancement in online admission process and effective management of data and documentation.

Proposed by: Ms.Shilpa Ghogare

Seconded by: Dr.Monika Verma

Dr. Chhaya Panse



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ACTION TAKEN REPORT OF THE MEETING DATE: 05/01/2021

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2: FLY program for teachers	IQAC conducted twelve days FLY program. 21 faculty members successfully completed.
Agenda 3 : Participation in NIRF	College participated in NIRF.
Agenda 4: Training sessions for Administrative Staff	Online training sessions were conducted to improve the online admission process. Training session for documentation will be included in plan for 2021-22.

Dr. Chhaya Panse



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INTERNAL QUALITY ASSURANCE CELL

Proceeding of the Meeting

(Date: 20/05/2021)

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Agenda items were taken up with the permission of the Chair.

Agenda 1 Approval of the previous meeting Minutes held on 5/1/2021

The Minutes of the previous meetings were read out by Dr Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

Agenda 2 Academic Audit

Dr. Chhaya S. Panse, Chairperson (IQAC) informed the members that the academic audit for 20-21 will be carried out in online mode due to pandemic situation

Decision:

It was unanimously decided that IQAC will conduct online academic audit in the last week of May 2021. The members agreed to invite the External Peers - Dr. Rajjev Sapre (Gogate Joglekar College, Ratnagiri, Dr. Shalini Sinha- K.C. College and Ms. Shubhada Acharya- MD Shah Mahila College for this activity.

Proposed by: Dr. Manisha Acharya

Seconded by: Dr. Monika Verma

Dr. Chhaya Panse



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Proceeding of the Meeting

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Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Agenda items were taken up with the permission of the Chair.

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Agenda 2 Academic Audit

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Proposed by: Dr. Manisha Acharya

Seconded by: Dr. Monika Verma

Dr. Chhaya Panse



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INTERNAL QUALITY ASSURANCE CELL

Proceeding of the Meeting

(Date: 3/6/2021)

Dr. Vaishali Somani (Co-ordinator, IQAC) welcomed the members of IQAC.

Agenda items were taken up with the permission of the Chair.

Agenda 1 Approval of the previous meeting Minutes held on 14/5//2021

The Minutes of the previous meetings were read out by Dr. Vaishali Somani (IQAC-Coordinator). The members approved the Minutes.

Agenda 2 Review of activities and planning for next academic year

Ms. Kawal Verma (President, MDES) appreciated the efforts taken by the institution for facilitating teaching learning in the COVID pandemic situation. Dr. Manisha Kayande and Dr. T. P. Ghule congratulated the members for conducting different activities to support the students and motivating them for learning in the challenging lock down situation.

Decision: The members proposed various quality initiatives in the area of mentoring, formalizing the additional policies in academic as well as other areas.

Proposed by: Dr. Shilpa Khare

Seconded by: Mr.Kunal Soni

Dr. Chhaya Panse



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ACTION TAKEN REPORT OF THE MEETING DATE: 03/06/2021

Decisions and their action taken is represented in the following table

Decision	Action Taken
Agenda 2: Planning for 2021-22	Action plan was proposed for academic year 2021-22. Separate committees were proposed for mentoring, Policies and SOPs, Code of conduct and Human Value program for quality enhancement.

Dr. Chhaya Panse