# MAHARSHI DAYANAND COLLEGE OF ART, SCIENCE & COMMERCE Shri Mangaldas Verma Chowk, 25, Dr. S. S. Rao Road, Parel, Mumbai-400012



# ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-18

# Prepared by INTERNAL QUALITY ASSURANCE CELL (IQAC)

Submitted on 05th October, 2018

Dr. (Ms.)Vaishali Somani I/c IQAC CO-ORDINATOR Dr. (Ms.) C. S. Panse
I/c PRINCIPAL

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

# Part – A

#### I. Details of the Institution

1.1 Name of the Institution	MAHARSHI DAYANAND COLLEGE OF ARTS, SCIENCE & COMMERCE
1.2 Address Line 1	25, S.S. Rao Road,
Address Line 2	Parel
City/Town	Mumbai
State	Maharashtra
Pin Code	400012
Institution e-mail address	principal@mdcollege.in
Contact Nos.	022-24100012
Name of the Head of the Instituti	on: Dr. Ms. T.P. Ghule
Tel. No. with STD Code:	022-24100012
Mobile:	9987518511

Name of the IQAC Co-ordinator:

Mobile:

8828135592

IQAC e-mail address:

mdcaqar@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

*MHCOGN* 9501

1.4 NAAC Executive Committee No. & Date:

EC (SC)/28/A&A/100.3 DATED 30/10/2017

1.5 Website address:

www.mdcollege.in

Web-link of the AQAR:

http://mdcollege.in/AQAR/2017-18.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	В	-	2004	5
2	2 <sup>nd</sup> Cycle	В	2.84	2012	5
3	3 <sup>rd</sup> Cycle	A	3.03	2017	5

1.7 Date of Establishment of IQAC : DD/MM/YYYY 16-02-2004

1.8 AQAR for the year (for example 2010-11)

2017-18

	AR submitted to NAAC after the latest Assessment and e AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR <u>27/08/2012</u>	(DD/MM/YYYY)
ii. AQAR <u>07/09/2013</u>	(DD/MM/YYYY)
iii. AQAR26/08/2014	(DD/MM/YYYY)
iv. AQAR 23/10/2015	(DD/MM/YYYY)
v. AQAR 26/09/2016	(DD/MM/YYYY)
vi. AQAR31/07/2017	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No No
Constituent College	Yes No
Autonomous college of UGC	Yes No No
Regulatory Agency approved Insti	tution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on Men Women
Urban	Rural Tribal
Financial Status Grant-in-	aid UGC 2(f) UGC 12B
Grant-in-aid	1 + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify)	

1.12 Name	of the A	ffiliating	University	(for the	Colleges
1.12 1 (41110	or the ri	. I I I I I I I I I I I I I I I I I I I	Ciliversity	(JOI IIIC	Concesco

University of Mumbai

# 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	, <u>-</u>	]	
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (Specify)	Best College     Award by     University of
UGC-COP Programmes	-		Mumbai for the year 2014-15  2) Received 'A'
2. IQAC Composition and Activit	<u>cies</u>		Grade the 3rd Cycle of
2.1 No. of Teachers	15		Accreditation and received
2.2 No. of Administrative/Technical staff	3		Grade 'A'
2.3 No. of students	3		
2.4 No. of Management representatives	1		
2.5 No. of Alumni			
2.3 No. of Alumini	2		
2. 6 No. of any other stakeholder and	1		
community representatives			
2.7 No. of Employers/ Industrialists	1		
	2		
2.8 No. of other External Experts	3		

2.9 Total No	of members 29
2.10 No. of I	QAC meetings held = <b>08</b>
	reetings with various stakeholders:  No. Faculty 12  -Teaching Staff Students 2 Alumni Others
2.12 Has IQA	C received any funding from UGC during the year? Yes No
If	ves, mention the amount
2.13 Seminar	s and Conferences (only quality related)
(i) No.	of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Tota	Nos. International National State Institution Level 2
(ii) Then 2.14 Signific	Quality Enhancement  ant Activities and contributions made by IQAC
2.14 Signific	Quanty Emilancement
2.14 Signific  1. P	ant Activities and contributions made by IQAC
2.14 Signific  1. P  2. A	ant Activities and contributions made by IQAC re-NAAC Audit conducted
2.14 Signific  1. P  2. A  3. A	ant Activities and contributions made by IQAC re-NAAC Audit conducted cademic Audit conducted
2.14 Signific  1. P  2. A  3. A  4. A  5. S	ant Activities and contributions made by IQAC re-NAAC Audit conducted cademic Audit conducted dministrative Audit conducted
2.14 Signific  1. P  2. A  3. A  4. A  5. S  r  6. V	ant Activities and contributions made by IQAC re-NAAC Audit conducted cademic Audit conducted dministrative Audit conducted udit of Examination Section conducted uccessfully got the college audited by NAAC for the 3rd Cycle of Accreditation and
2.14 Signific  1. P  2. A  3. A  4. A  5. S  r  6. V	ant Activities and contributions made by IQAC  re-NAAC Audit conducted  cademic Audit conducted  dministrative Audit conducted  udit of Examination Section conducted  uccessfully got the college audited by NAAC for the 3rd Cycle of Accreditation and eceived Grade 'A'  Vorkshop organised on Quality Enhancement by Mr. V.V Dalvie, Associate Professor

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Conduct Pre-NAAC Audit	Successfully organised and completed the Pre-NAAC Audit.
	the Pre-NAAC Audit.
Conduct Academic Audit	Successfully organised and completed
	the Academic Audit.
Conduct Administrative Audit	Successfully organised and completed
	the Administrative Audit.
Conduct Audit of Examination     Section	Successfully organised and completed the Audit of Examination Section.
Section	the Addit of Examination Section.
5. Get audited by NAAC for the 3rd	Successfully got the college audited
Cycle of Accreditation	by NAAC for the 3rd Cycle of
	Accreditation and received Grade 'A'
6. Organize Workshop on Quality	Workshop organised on Quality
Enhancement	Enhancement by Mr. V.V Dalvie,
	Associate Professor of Zoology,
	Mithibai College, Mumbai

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure 1. 🗸



2.15 Whether the AQAR was placed in statutory body Yes No 🗸
Management Syndicate Any other body
Provide the details of the action taken
Pre-NAAC Audit conducted by Dr. Venkat Ramani, Dr. Ancy J., Dr.
Shubhana V.
Academic Audit conducted:
<ul> <li>For Science by Dr. Satish Sarfare, HOD Zoology, SIES College, Mumbai</li> </ul>
<ul> <li>For Commerce by Dr. V. Patkar, Asso. Prof. Commerce, R.J.</li> <li>College, Mumbai</li> </ul>
For Arts by Dr. M. Mukadam, HOD History, Ruia College
Administrative Audit conducted by:
<ul> <li>Mr. Parera, Registrar, Jai Hind College</li> </ul>
Mr. Sudhir Katekar, Registrar Khalsa College
<ul> <li>Mohan Pednekar, Ex-registrar, Jhunjhunwala College</li> </ul>
Audit of Examination Section was conducted by
Prepared for and got the college audited by NAAC for the 3rd Cycle of
Accreditation and received Grade 'A'
Workshop organised on Quality Enhancement, Resource Person: Mr. V.V
Dalvie, Associate Professor of Zoology, Mithibai College, Mumbai

# Criterion – I

### 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07			
PG	03			
UG	03		06	
PG Diploma				
Advanced				
Diploma				
Diploma				
Certificate				
Others				
Total	13		06	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alum	Parents	Employerstudents	
Mode of feedback : PEI)	Onlin	Man	Co-operating schools (f	

<sup>\*</sup>Please provide an analysis of the feedback in the Annexure 2  $\checkmark$ 

	s been changed f					dept from scie	าด
faculty, and	also for commer	ce and self fin	ancing cours	es. Pl refer A	nnexure 1		
———— Any new Γ	Department/Cent	re introduced	d during the	year. If yes	, give detail	ls.	
NIL				· · ·			

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient

#### Criterion - II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Ī	Total	Asst. Professors	Associate	Professors	Others
			Professors		
	48	15	33	NIL	

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Assoc: Profes		Profe	ssors	Other	`S	Total	
R	V	R	V	R	V	R	V	R	V
15	6	33	-						

2.4 No. of Guest and Visiting faculty and Temporary fac 10 10

2.5 Faculty participation in conferences and symposia:

No of faculty	International level	National level	State level
Attended	18	27	01
Presented papers	11	25	Nil
Resource persons	Nil	05	04

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - Use of Audio Visual Aids
  - Use of Online Resources
  - Flipped Classroom
  - SMART Board
  - Case Study
  - Debate
  - Industrial Visits
  - Guest Lectures
  - Peer Teaching
  - Film Screening & Review
  - Role Play
  - Elocution Competition
  - Psycho Buddies
  - Happiness Programme
  - Z to A Method
  - Thinking Maps

16

2.7	Total No.	of actual	teaching	days	during	this	academic	year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University Guidelines
Open Book
Mock Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	03	

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Total no. of		]	Division		
Programme	students	Distinction	I %	II %	III %	Pass %
Trogramme	appeare	%				
	d					
TYBSC (Maths)	5		40	40		80
TYBSC (Botany)	20	5	45	20		70
TYBSC (zoology)	32		40.63	43.75	15.63	100
MSC (zoology)	10		10	50	40	100
TYBSC	38	14.8	55.5	25	3.7	71.05
(Chemistry)						
MSC (chemistry)	10		70			70
TYBA(English)	12		25	25	21.66	91.66
TYBA(Psychology)	15	13.33	20	40	13.33	86.67
T Y BCOM	562	2.49	20.28	21.89	24.02	69
TYBSC(COMP	52	1.92	25	12	1.92	40.84
SCI)						
TYBA(Economics)	7	14.28	42.86	14.28	28.57	100
TYBA(Marathi)	09			11.11	88.89	100
TYBA(Hindi)	7	-	23	31	39	93
TYBA(History)	32	-	12.5	43.75	-	90.63
TYBA(POL SCI)	21	24	24	19	19	86
TYBBI	67	-	17.91	43.28	28.36	89.55
TYBFM	63	-	12.70	53.97	17.46	84.13

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC co-ordinates with departments on important policy decisions

Under the guidance of IQAC Parents meetings are organized

Issues guidelines for result analysis and organizing remedial lectures for the academically low performers

Academic, Co-Curricular & Extra Curricular activities are undertaken as per the suggestions of the IQAC

Annual academic audits are conducted with external auditors and suggestions given are incorporated in policy making and implementation

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	22
Others	02

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	4	-	4
Technical Staff	5	1	-	-

#### Criterion - III

#### 3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - 1.IQAC initiated college funded research projects through research Cell. The proposals were invited from the faculty members (Un- aided section) and students. The financial assistance was provided to three teachers and 12 students under this scheme. The projects were successfully completed.
  - 2. ICSSR sponsored One week course on research methodology was conducted.
  - 3. Support and assistance was provided to Dr. Patil (Chemistry Department) for the post doctoral fellowship. Dr. A. Patil has joined Xiamin University, China, for his research.
  - 4. Students were encouraged to attend the national seminar organised by Hindi department. Free registration was provided .

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		01
Outlay in Rs. Lakhs		4.3		4.91

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	1		
Outlay in Rs. Lakhs	90000	30000		

#### 3.4 Details on research publications

	International	National	
Peer Review Journals	20	8	
Non-Peer Review Journals			
e-Journals	5		
Conference proceedings	6	2	

3.5 Details on Impact factor of publications:								
Range	0-4	Average	h-index	Nos. In SCOPUS				

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		University of Mumbai		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1	M.D. College	30000	1
Students research projects (other than compulsory by the University)	1	M.D. College	12000	1
Any other(Specify)				
Total				

3.7 No. Of books published	d i) With ISBN No.	5 Chap	oters in Edited 8
3.8 No. Of University Depa	ii) Without ISBN No		
U	JGC-SAP	CAS	DST-FIST DBT Scheme/funds
3.9 For colleges	Autonomy INSPIRE	CPE A	DBT Star Scheme Any Other (specify)
3.10 Revenue generated the	rough consultancy N	IL	

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	1			
Sponsoring	M.D.	M.D.College			
agencies	College				
Amount	15,000	15,000			
Sanctioned					

3.12 No. of faculty served as experts, chairpersons or resource persons 25
3.13 No. of collaborations International Nation 01 Any other 01
3.14 No. of linkages created during this year 06
3.15 Total budget for research for current year in lakhs :
From Funding agency 50000 From Management of University/Colleg 57000
Total 107000
3.16 No. of patents received this year
Type of Patent Number
National Applied
International Granted Applied
Granted
Commercialised Granted
3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year (provide faculty wise list)
Total International National State University Dist College
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 20  3.19 No. of Ph.D. awarded by faculty from the Institution 03
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA  JRF SRF Pr Fellows Any other
3.21 No. of students Participated in NSS events:
University level 82 State level 4
National level 1 NIL

3.22 No. of students participated in NCC events:
University level 11 State level 03
National level International level
3.23 No. of Awards won in NSS:
3.23 No. of Awards won in NSS:
University level 11 State level 2
National level 4 International level NIL
Intercollegiate level
3.24 No. of Awards won in NCC:
University level 03 State level NIL
National level International level
NIL
3.25 No. of Extension activities organized (provide separate list)
University forum College forum 06
NCC NSS 130 Any other
3.26 Major Activities during the year in the sphere of extension activities and Institutional Soc
Responsibility
Environment avvarances relly by Detany, Develology and Commence denoutments
<ul> <li>Environment awareness rally by Botany ,Psychology and Commerce departments.</li> <li>Operation Greenery - seeds sown and saplings raised in the college and donated to</li> </ul>
Rounda village for plantation.
E-waste collection drive for neighbouring community.
Vertical garden workshop using waste plastic bottles.
Environment Buddies - Psychology Department
World Mental Health awareness Day
Visit to the Environmental Awareness Fair
Visit to Consumer Court
Rally on " Awareness to reduce noise pollution"
EDP - Vidyarthi Vyapari Peth
• Educational project Swapnapurti for slum area and footpath children.
Organised blood donation camp in College and voluntarily helped to many Blood bank
to organise camps at different places.
<ul> <li>Organised workshops on platelet donation ,organ donation</li> </ul>
Road Safety Campaign
Spend quality time with cancer patients in Global Hospital

- Organised visit to villages Ralegansiddhi, Hivare bazar for social sensitization
- participation in Solid Waste management Exhibition by Mumbai Municipal Corporation for awareness with respect to composting
- Awareness drive in neighbourhood society for segregation and management of wastes.

#### Criterion - IV

#### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly	Source of	Total
		created	Fund	
Campus area	1.08	-	-	1.08
	Acres			Acres
Class rooms	33	-	-	33
Laboratories	20	-	-	20
G	0.1			- 0.1
Seminar Halls	01	-	-	01
No. of important equipments purchased		06		06
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased	2.2 Lakh	13.62		15.82
during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Following Library services are computerized through the "SLIM21" software

- Acquisition of books/non book material/periodicals
- Circulation of documents
- Departmental issue record
- Catalogue search Web-OPAC
- New arrivals list
- Print accession register at the end of the financial year
- Print various reports like overdue documents, subject wise budget expenditure list, members defaulter list, issue/return list, fine collection report etc.
- Bar coding of documents and library cards

Library website gives the following details of the library (http://mdcollegelibrary.in/)

- Links to Access to E resources & other important Sites; FAQs; Link to access E newspapers
- Library feedback form etc.

#### UGC NETWORK RESOURCE CENTER:

- Internet & Printout facility
- Access e resources
- · Access online journals

#### Institutional Repository

• Upload Research publications of in house faculty

• Other events

• Question papers

#### Equipment added 2017-18

Book Label printer

• All in one HP printer

# 4.3 Library services:

	E	Existing	Nev	vly added		Total
			2	017-18		
	No.	Value	No.	Value	No.	Value
Text Books	8691	1387363.80	2112	288984.65	10803	1676348.45
Reference /Subject	29446	12399426.10	557	558549	30003	12957975.10
Books						
e-Books	44	39453	17	15083	61	54536
Journals/Magazine					65	74189
Digital Database					02	
i.DELNET						13570
ii.UGC-NLIST						5750
CD & Video	500	102142.25	-	-	500	102142.25
Others (specify)						
a. Newspaper					22	40768
b.Library						
membership					03	10950
i. IMC				4600		
ii. BCL				625		
iii. MEDC				5725		

# 4.4 Technology up gradation (overall)

	Total Computers	Internet	Computer Lab	Browsing Centres	Bandwidth speed	Others		Total Computers
	Desktop	Laptop	server					Desktop
Existi ng	221	46	1	306	4	3	Existin g	221
Added 2017- 18	35	2	1	-	-	-	Added 2017- 18	35

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.) UGC-Network Resource Centre in the library provides free internet facility to all the users. **Use of Smart Boards** 

4.6 Amount spent on maintenance in lakhs:

15,78,686 i) ICT

ii) Campus Infrastructure and facilities

1347150.80 iii) Equipments

iv) Others (furniture) 68730

> Total: 2994566.80

#### Criterion - V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

NIL

5.2 Efforts made by the institution for tracking the progression

Mentoring, Result Analysis

Remedial, Assignment to slow learners, PTA meeting,

Workshop on Cloud Mapping

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3871	297	07	

(b) No. of students outside the state

19

(c) No. of international students

Nil

No	%	
2175	52	Men

No % 2000 48

Women

	Last Year					This Year					
Genera 1	SC	ST	OB C	Physically Challenged	Total	Gener al	SC	ST	OB C	Physicall y Challeng ed	Total
3003	217	08	799	05	4032	2797	376	10	998	05	4186

Demand ratio 1:41

Dropout % 0.04

5.4 Details of student supp	ort mechanism for coachi	ng for competitive exar	minations (If any)
Workshop on Technic	que to crack Aptitude test		
Coaching for competi	tive exam		
Seminar on competit	ive exam		
No. of students beneficiar  5.5 No. of students qualifie	ed in these examinations:		
	C/SLET GATE State PSC UI	PSC Oth	
5.6 Details of student coun  Conducted Three Prog Three Guest Lectures		ce	
No. of students benef			
	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	35	05	NIL

5.8 Details	s of gender sensitization programmes		
• Ge	nder Sensitization programme organized by Physics Dept.		
• He	moglobin (HB) Testing (40 Girls)		
• Led	Lecture cum Film Screening on Women Empowerment organized in Collaboration with		
Aks	shara NGO		
• Yuv	vak Yuvati Mela		
• Sel	f Defence training for Female Students		
• Str	eet Play and Rally on Women Empowerment		
• Led	cture on Women Health by Gynaecologist		
• De	monstration on Women Safety		
	ctures for Students on redressal mechanism on Sexual Harassment in campus organized by		
	D Womania festival organized by WDC which included various Competitions – Street Play, Short m , Poster Making to create Awareness on Gender Parity		
5.9 Studen	ats Activities		
5.9.1	No. of students participated in Sports, Games and other events		
	State/ University level 05 National level 10 International 47		
	No. of students participated in cultural events		
	State/ University leve 01 National level 01 International I		
5.9.2	No. of medals /awards won by students in Sports, Games and other events		
Sports	: State/ University level 04 National level NIL International NIL		
Cultura	al: State/ University level 19 National level NIL International -		

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	10500
Financial support from government	NIL	NIL
Financial support from other sources	1+	500+34300 (Chem)
Number of students who received International/ National recognitions	NIL	NIL

5.11	Student	organised /	initiatives
J.11	Diadelli	organisca /	minute v Co

Fairs	: State/ University level NIL	National level	NIL	International	NIL
Exhibi	ition: State/ University level NIL	National level	NIL	International	NIL
5.12	No. of social initiatives undertaken by	the students 02			

5.13 Major grievances of students (if any) redressed: Relationship issues, Clean Toilets

#### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision

"Empowering through Education"

Mission

- "To harness students' potential for extra-curricular and co-curricular activities"
- "To impart value based education with emphasis on personality development".
- "To foster in students a commitment towards society and the nation"
- "To provide education to the socially disadvantaged students"
- "To facilitate the pursuit of academic excellence"
- "To sensitize students to environmental issues.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### **6.3.1 Curriculum Development**

Curriculum development is done by University of Mumbai through its Board of Studies in various subjects.

Many of our faculties are members of Board of Studies (BOS) and / or member of the syllabus committee, constituted by BOS, for framing syllabi in their respective subjects.

Mr. Kaustubh Kadam, a final year BSc student from Zoology department, was selected as a student representative in committee for framing TYBSc Zoology syllabus of academic year 2018-19.

Faculty members participated in syllabus workshops conducted by the BOS and provide their suggestion contributing to the framing of syllabus.

#### **6.3.2** Teaching and Learning

In the beginning of the academic year, faculty members prepare lesson plans, maintain teacher's personal diary for recording lessons and day-to-day activities, and conduct bridge courses in their respective subject.

Along with traditional methods of teaching like Chalk & Blackboard and lecture, the faculty members use modern and versatile teaching methods to make the learning experience more joyful and enriching. These include use of scenario based learning, audio clips, Z to A method, role play, films, documentaries, charts and cards, virtual laboratories, peer teaching etc.

Innovative concept of Nutrition Buddies, Health and Hygiene Buddies, Environment Buddies, Motivation Buddies has been used by Department of Psychology to make teaching more interactive.

Departments also organize seminars, workshops, industrial visits, projects, guest lectures, industrial / field visits for students to enhance the teaching-learning.

Remedial coaching is given to the students with poor academic performance. In addition, extra coaching is also given to students participating in NCC, NSS, Sports, Drama and other extra-curricular activities for the college.

The college conducts library orientation program to introduce students to the various resources and digital facilities for inculcating self learning.

The college supplements the teaching and learning by extending support services including free access to internet, and use of LCD, OHP, Visualizers, and Smart boards to enhance the curriculum as a means to compete in global market.

Teachers are rated by students on a 5-point Teachers Assessment Rating Scale (TARS). The data is analysed and the feedback is given to the respective teachers by the Principal / Vice-Principal / HOD.

Parents-Teachers Association (PTA) meetings are organized to update the parents about the progress of their wards and to gather feedback and suggestions from the Parents.

Suggestions and feedbacks from Student Council members are also taken into consideration and implemented wherever required.

#### **6.3.3 Examination and Evaluation**

Examination and evaluation work is carried out according to the guidelines of the University of Mumbai.

Teachers prepared question banks and model answers and shared the same with the students. Practice tests were conducted to prepare students for their semester exam.

Regular class tests were conducted.

#### **6.3.4 Research and Development**

The institute supports initiatives to inculcate research aptitude among students.

Faculty members were encouraged to submit research project to various funding agencies, attend seminars and conferences for presenting their research papers, and publish papers in reputed refereed international / national journals.

Minor Research projects were completed by the faculty members of Commerce and Chemistry Departments.

Two faculty members from Dept of Political Sc. & History were awarded Ph.D. Degree.

Faculty members from Marathi, English, Chemistry and Commerce are pursuing PhD.

Faculty members from the Marathi, English, Zoology, Chemistry and Commerce departments are recognized guides for Ph.D. in the University of Mumbai.

Final year students of Zoology department completed research projects as part of their curriculum.

The postgraduate students of Chemistry department completed research project.

#### **6.3.5** Library, ICT and physical infrastructure / instrumentation

Library has subscription for UGC N-LIST. Students and teachers are provided these facilities through their personal login.

Library website provides information such as updated syllabus, list of periodical, and links to access E-resources and other important sites.

UGC Network Resource Center: Free internet & Printout facility

Online Library Card membership

Some of the departments maintain departmental library and 'Best Reader' award is given to students.

New instruments were purchased by Zoology department for the UG and PG practical such as, Gel Casting trays for electrophoresis (01) and automatic sieve shaker machine (01). LCD projectors (02) were installed in the classrooms for Computer Science department.

#### 6.3.6 Human Resource Management

Teachers are encouraged to participate in orientation programs, refresher courses and short-term training conducted by the UGC-HRDCs, and also attend seminars, workshops and conferences.

Two Days inter-collegiate Cultural Fest "Utsav-MD" was organised by non-teaching staff

Staff Academy conducted interactive session and guest lecture for teaching staff.

Faculty members from the Statistics and Chemistry departments conducted one day workshops on basic statistics and basic chemistry for the PG students of Zoology department.

#### **6.3.7 Faculty and Staff recruitment**

Vacancies are filled as per the UGC norms as and when required for aided and unaided/self-financed Sections.

Two teachers were appointed on CHB in Zoology department.

One teacher was appointed on CHB in Botany department.

One full time teaching faculty and one lab assistant was appointed in the Computer Science department.

#### 6.3.8 Industry Interaction / Collaboration

Experts from industrial/corporate sectors are invited as visiting faculties and Guest lecturers.

Many departments organized industrial visits for their students such as, visit to film division by BMM.

Psychology Department collaborated with experts from various sectors and invited them as guest lecturers including Gynaecologists, Psychiatrists, Nutrition experts, Financial experts, health and hygiene experts, Environment Conservation professionals.

#### **6.3.9 Admission of Students**

College follows the admission rules and regulations laid down by University of Mumbai and the State Government making the admission process fair and transparent. Preparation of rank list and selection list is fully computerized and efficient.

#### 6.4 Welfare Schemes for

Teaching: Advance Salary given to staff by the Management during delays in release of salary by the state government.

Non-teaching: Children of non-teaching staff get concession in fees.

Students: National Insurance Co. Ltd.

Management scholarships/fees provided to the needy students Scholarships/sponsorships are generated from other/external sources

College student aid fund - corpus

#### **6.5 Total corpus fund generated:** NA

#### **6.6** Whether annual financial audit has been done: Yes

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Academic and Administrative Audit has been conducted by IQAC with external experts.

#### 6.8 Does the University/ Autonomous College declare results within 30 days?

- N.A. -

# 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University of Mumbai has introduced term end examination of 100 marks for First and Second BA/B.Com/ B. Sc. in each semester to bring uniformity. Internal evaluation of 25 marks is discontinued.

On screen evaluation for TYBA/B. Com. / B.Sc. and MSc is initiated by the University of Mumbai to make the examination system easy and more efficient.

# 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

#### 6.11 Activities and support from the Alumni Association

- Mentoring and knowledge sharing by Alumni for benefit of the students is a continuous process in our college.
- Psychology and Computer Science departments invited alumni for interaction and experience sharing with students.
- Guest lectures and workshops were conducted by the alumni of Chemistry Department.
- Mr. Mangani conducted workshop for Chemistry students on repairing of broken laboratory glassware and Dr. Nitin Mirgane was invited as guest speaker.
- Mr. Ameya Jaokar was invited as expert for interaction with PG (Zoology) interaction on the topic of Fish Fecundity.

#### 6.12 Activities and support from the Parent – Teacher Association

Regular PTA meetings are held by the college twice every year in each semester.

Interactive sessions during the PTA help us to update the parents about the progress of their wards and to gather feedback and suggestions from the Parents.

Results are distributed during the PTA meeting. Intensive counselling to parents of FYBMM was done by BMM department.

#### 6.13 Development programmes for support staff

- Two Days inter-collegiate Cultural Fest "Utsav-MD"
- Sports Competition for support staff
- Participation in 'Yoga Day' celebrations in college

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Computer Science department displayed models and decorations made out of computer scraps like CDs and DVDs during the inter - collegiate event VISTA'18 to spread awareness about electronics waste management.
- Chemistry Department took initiative in recycling of chemical preparations by reusing in other practicals and by carrying out practicals on small scale, e.g. use of CuSO4 and FeSO4.
- Zoology department conducted workshop on vertical garden making for students and installed vertical garden in the college by recycling of waste plastic bottles.
- Additional Staircase and foyer lights were converted into LED and connected to the Solar panels.
- Rainwater harvesting provided water for use in washrooms.
- Efforts have been made to have Zero Waste Campus.
- College took initiative for forming Environmental Ambassador Committee. Student members of this committee look after the maintenance of Biodegradable waste composting in the college.
- E waste generated by the college was handed over to ECORECO
- Company for recycling.
- Initiatives have been taken to conduct Green Audit.

#### Criterion - VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

Maharshi Dayanand College, Mumbai, and Globala Gymnasiet, Stockholm, Sweden, undertook student and faculty exchange programme on environmental issues.

Green audit has been done.

Rainwater harvesting unit has been set up for the utilization of stored water in laboratories.

Solar panel is installed and the capacity of the solar panel will be increased in phase wise manner.

Introduced Value Lab.

Ramp installed for the physcially challenged students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
To invite eminent personalities to motivate students and staff	<ul> <li>Shri. S K Malhotra         Raja Ramanna Fellow, DAE &amp;Secretary,         Atomic Energy Education</li> <li>Dr. Sunil S. Bhagwat         Professor Chemical Engineering, Institute of</li> </ul>
	<ul> <li>Chemical Technology, Matunga Mumbai</li> <li>Dr. Bal Phondke         Member of Government of Maharashtra's         Marathi vishwakosh Mandal     </li> </ul>
	<ul> <li>Ms. Shely Simon Manager and Admin. SIES school of packaging Nerul</li> <li>Mr. Santosh Rokade, Under Secretary,</li> </ul>
	<ul><li>Government of Maharashtra</li><li>Ms. Sonali Gujar from Rajya Marathi Vikas Sanstha</li></ul>

To organize workshop and events on specialized topic of the subject	<ul> <li>Ms. Suvidha Tharaval (Lawyer in High Court)</li> <li>Ms. Vatsala Pai - Guest lecture on Racial Discrimination</li> <li>Dr. Priya Vaidya - workshop on Values</li> <li>History Department conducted International Youth History Congress</li> <li>Zoology and Chemistry departments in collaboration with Indian Association of Radiation Protection (IARP) organised two day workshop on Radiation Technology.</li> </ul>	
	<ul> <li>Chemistry departments in collaboration with American Chemical Society (USA) organised Chem Eminence 2018.</li> <li>English Department conduced Workshop on</li> </ul>	
	'Translation & Practice'	
To conduct Green Audit	Green Audit conducted of the campus	
Alternate Source of Energy	Solar panel installed and the capacity will be increased in phase wise manner.	
Rain water harvesting	Rainwater harvesting unit is installed for the use of stored water in laboratories and washrooms	
To focus on excellence in extra- curricular activities	Extra-curricular activities promoted through NCC, NSS, Sports, and Drama units/cells. Refer section 3.23, 3.24, 3.25 and 3.26 for details on awards received and programmes/activities conducted.  Special training is given to support the students who participate in drama and sports.	
	College funded the Students for research projects.  Twelve projects were successfully completed.  Students were motivated to participate in summer	
To Promote research culture amongst students	Research program- One student from Chemistry department participated in Summer Research	

	program at Madurai Kamraj University
	Research paper Review Activity and expert Interaction was organised for PG students
	Students were motivated to participate in national
	Seminars.
To improve communication skills	In collaboration with British Council Library "Spoken English course" conducted.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### **Best Practice-I**

- 1. <u>Title</u>: International Student-Teachers Exchange Program on Environmental Management and Sustainable City Development
- 2. Goal: To create environment awareness beyond classroom among students and staff
- 3. <u>The Context:</u> The college has undertaken an international Student-Teachers Exchange Program on Environmental Management and Sustainable City Development in collaboration with Globala *Gymnasiet* (College), Sweden, since 2013. Our goal is to develop our students as well as staff as truly global citizens, well-versed with environmental issues threatening our planet.

#### **Best Practice-II**

- <u>Title</u>: Solid Waste Management at Institutional Level and Awareness Program for the Community
- 2. <u>Goal</u>: To create awareness on Solid Waste Management in institution as well as in the community
- 3. <u>The Context</u>: Segregation of dry and wet waste is the need of the hour particularly for a city like Mumbai which generates tonnes of waste. The present landfill areas are

saturated with waste and have become a source of pollution and disease. Our goal is to develop our students as well as staff as environment conscious citizens.

#### 7.4 Contribution to environmental awareness / protection

- E waste collection drive at M N Park and Dadar Beach
- Exhibition and awareness program with respect to wild vegetables
- Workshop on vertical garden using waste plastic bottles
- Concentrated acids are diluted before discarding. use of green chemistry principles
- PowerPoint competition organized on topics "Consumerism and Environmental Degradation", "Role of youth in protection of environment"
- Environmental awareness rally on Anti noise pollution in the vicinity of the campus
- Tree plantation drive and village development project undertaken for Tadwadi and Dhamnwadi near Badlapur
- Phase wise installation of Solar Panel and Rain Water Harvesting unit is done.
- 7.5 Whether environmental audit was conducted? **Yes**

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **SWOC ANALYSIS**

#### Strengths:-

- Academic enhancement support from a progressive management.
- ➤ Ph.D. recognized centers in Arts, Science and Commerce streams.
- > Consistent excellence in Indian sports Kabaddi and Kho-kho at state and national levels.
- ➤ Vibrant NSS unit.
- > Thrust on environment consciousness.
- ➤ Highly active Drama Association 'Natyangan' at university, state, and national levels.

#### Weakness:-

- ➤ Limitation of space, Laboratory and other ambitious projects hindering various academic programmes.
- ➤ High student teacher ratio prevents effective interaction.
- ➤ Poor language competence of students

#### **Opportunities:-**

- > Networking and collaborating with other academic institutions in India and abroad.
- ➤ To collaborate with industry for academic industry programme.
- To promote Entrepreneurship and Skill development

#### **Challenges:-**

- > Sustaining the importance and viability of pure sciences.
- Need of more space for promoting sports.

## 8. Plans of institution for next year

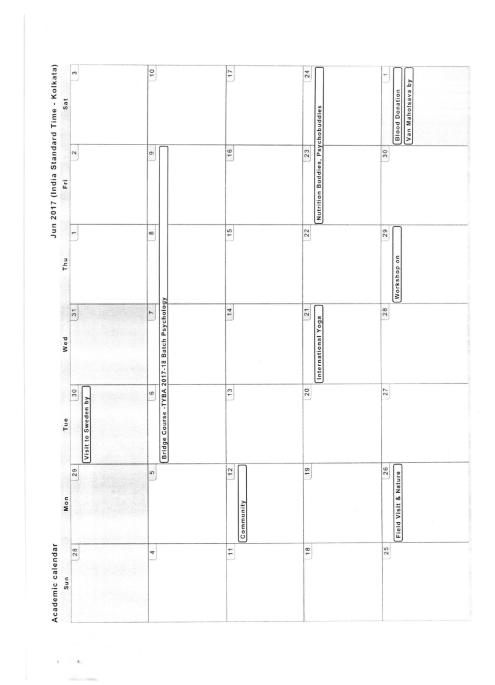
- To organize Seminar / workshops in specialised areas.
- To conduct Certificate courses on skill development.
- To tie-up with different organisation for hands-on experience in Stock Market.
- To strengthened collaborative activities.
- To conduct training/guidance program for competitive exams.
- To undertake outreach programs for neighbourhood community

Name <u>Dr. (Ms.)Vaishali Somani</u>	Name Dr. (Ms.) C. S. Panse
S. Vaisbali	Panse
Signature of Vc Coordinator, 1QAC	Signature of I/c Chairperson, IQAC
	***

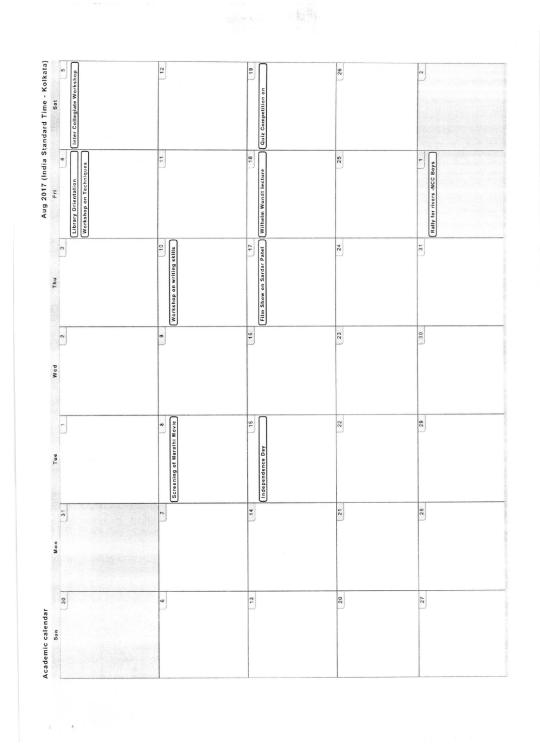
Revised Guidelines of IQAC and submission of AQAR

Page 37

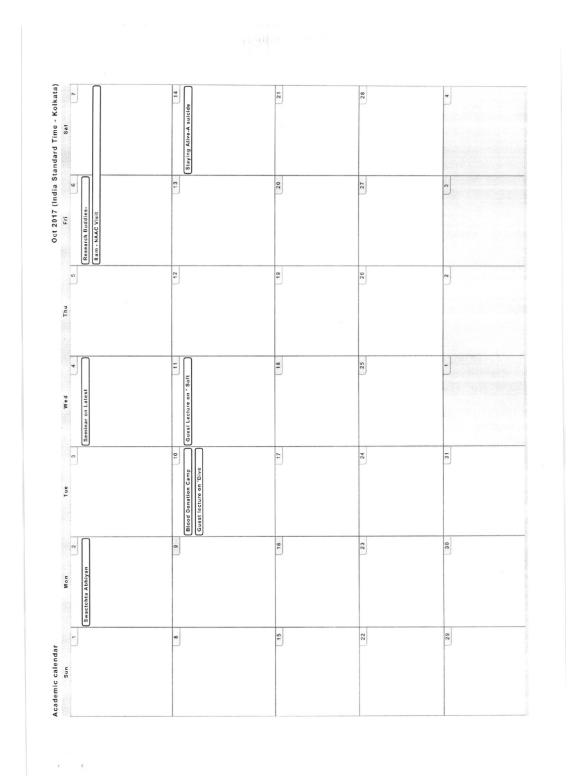
Annexure 1: Academic Calendar of the year 2017-2018



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F11	Tree pinention	7	Zoo Awareness Programme at	28	Library Orientation Workering on Techniques to
Thu 29 Workshop on Communication	•	(13) Sentinar on Virtual Stock (Seasion on Goal Setting & Time	(Markhop on Venical Gardenling) (Zoo Averanse Programme at	Stake Awareness Programme by	
Wed 26	Werehing on Ville Lib	(12 Gridge Geure-TVBSC Plantation Drive with NSS (11am - Library Orientation-	0.	2.6	2
Tue 27	Citebration of income Tax Day   Wentahop on Value Lab NSS Ortension Programme   Wentahop on Triflochia &   14am - Library Orientation	5	Guest Lecture on Ecotourism	25 Environmental Buddes Rally - 11am - Library Orientalion -	-
Mon 266 Field Visit & Nature Trip to	Greath bindhi	(10   Bridge Course TYBSC   Lecture on Career in Psychology   11 am - Library Orientation-SY TY	Resp Inclusion Camp by Dapt ct   (Alteractive Session on Viscos in ) (Guest Lecture on Ecotourism	11am - Library Orlanstien-	15
Sun 28	N N	6	16 19 Inclusion Camp by Dupt of	23	0.6



8 Brys. 2 2	18 nsored Workshop on Research  Seminar on 'Sex Education'	Awareness Drive on	Chem Kumbh Competition Guest Lecture on Splitting	0 p
Thu Fri Rally for rivers -NGC Boys	Workshop on use of 'Mobile (10:30am - ICSSR Sponsored Workshop on Research 11am - Founder's Day  Seminar on 'Sex Educ	Postermaking Competition  Study Tour at Nehru	Study tour at Hom! Bhabha	28
OE OR	Beach Cleanup drive at	6	20	22
Tuo 29	us_	Stences	9	26
Mon (28	11:30am · Cloud Mind	Seminar on Sulcide  ICSSR Sponsored Workshop on Research Methods in Social Sciences	•	Ssminar on Happy
8un		Seminar on Suicide	<u>.</u>	24



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20	<b>19</b>	12	G-	2.6 Greati

Sat	2		6	Diabetes Checkup	16	Workshop on Career on		23	g of Hindi Film	30	9	
Fri		Swatch Bharat Pakhwada-NSS	8		15	Workshop		22	9:30am - Dayanandotsa Screening of Hindi Film	59	8	Annual Intercollegiate
Thu	30	Ś	7	Kabbadi & Kho Kho Tournament	14		Grand finale Mr.& Ms.	22	Group Discussion for 9:	28	4	4
Wed	59		9		13			20		27	3 Antarang'	
Tue	28		2		12			60		26	Career Readiness by NG	
Mon	27	Creative Writing	4	SS	1	SS	ment	0,7	Screening of Marathi 8am - Annual Sports	255	12 Meek Short Term Course Career Readiness by NGO Antarang	Food Donation Drive
Sun	26	<u></u>	6	Swatch Bharat Pakhwada-NSS	10	Swatch Bharat Pakhwada-NSS	Kabbadi & Kho Kho Tournament	21		24	31	۳

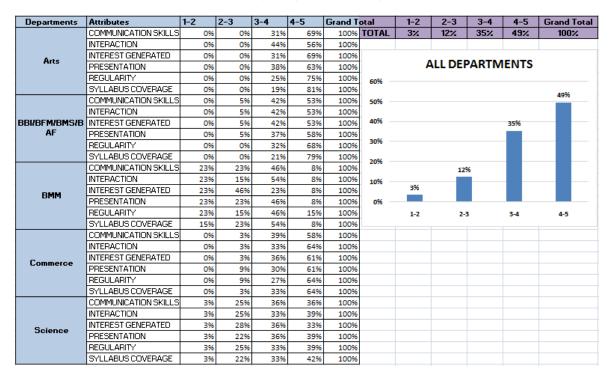
9			13		Intercollegiate Math	20		Makar Sankranti	Prize Distribution	27	6		Career Guidance
9		Annual Intercollegiate	12		<u> </u>	119		$\prod$	Intercollegiate short  Treasure Hunt	26	2		Celebrate World
4			11			18			Interactive session on National Youth Day	25			
3	GO Antarang'		10			11				24	Guest Lecture*Role of		
2	12 Week Short Term Course ' Career Readiness by NGO Antarang'		6	GO Antarang'	Essay Competition 9 am - Annual NCC Day	16	GO Antarang*			23	IGO Antarang'	IGO Antarang'	10:30am - Best Library
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7	Celebrate World Career Guidance	6	Intercollegiate PPT 10 am - Vidhyarthi	16	stival BMM Dept 24	FYBSC & TYBSC Guest Lecture for	
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15		7		14	23		Essay & Poster
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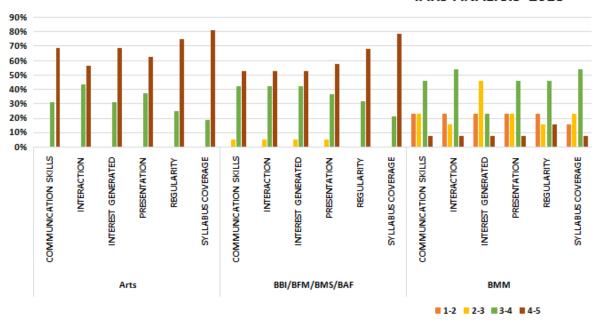
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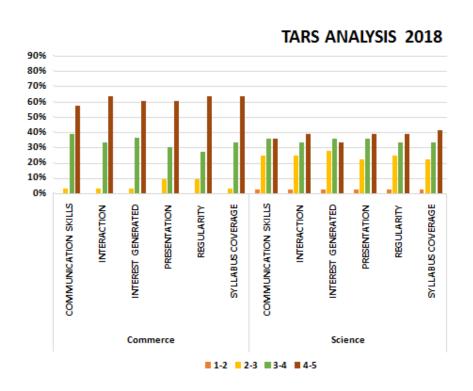
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## Annexure 2: Analysis of the Student feedback



## TARS ANALYSIS 2018





## Annexure 3 Revision of Syllabus Salient Features

Department	Salient Features
History	The revised S.Y. B. A syllabus is now more concise by merging the chapters. Copy enclosed
Economics	For S. Y B. A, Topics of Micro Economics for paper 3 and Economic survey and Maharashtra Economy in paper 4 are introduced. Supplyside economics is introduced for S.Y. B.Com. Copy enclosed
Marathi	Revision for Paper 2 and 3 of S. Y. B. A. In paper 3 dialectic study is the salient feature. Copy enclosed.
Hindi	Entire syllabus changed .*syllabus coopy to be enclosed
Philosophy	Revision in social and political issues. Copy enclosed
Political Science	Change in S Y B A, Sem III paper 3- Political theory which includes principles and concepts of the same, and for Sem IV-Political values and ideologies. Copy enclosed
Mathematics	Change in syllabus of S. Y B.,Sc. Practical has been introduced for all three papers. Computer language Python is introduced in paper III. Copy enclosed
Computer Science	The F.Y B.Sc syllabus has introduced emerging trends to the students in a gradual way. The syllabus topics are designed to groom the students for the challenges of ICT industry.  For S.Y.B.Sc the syllabus is more contextual and industry oriented It aspires the students to meet corporate expectations.\ Copy enclosed
Zoology	Project component introduced in practicals for semester 5 and 6. Change in Paper 3 of S. Y. B.Sc
Commerce	SERVQUAR and Venture capital are newly introduced at S.Y. B.Com –Commerce paper III
BBI and BFM	Entire syllabus of Banking & Insurance as well as financial markets has been changed. Elective courses related to industry have been introducedwhich will help learners to understand the practical aspects of Banking Insurance and Financial markets