

## NAAC Institutional Quality Sustenance and Development Survey

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2.

**1. Kindly provide the details of the institution**Name of Institution: Year of  
Establishment of  
the Institution: Address Line 1: Address Line 2: City/Town: State: Postal Code: Email Address: **2. NAAC Accreditation/ Reaccreditation Details**Year of  
Accreditation/  
Reaccreditation: Current Grade: CGPA: **3. Institutional Status**Affiliated Permanent **4. Contact Person Details**Name of Head of  
Institution: Contact Phone:

**Email:****Website URL:****Name of IQAC Co-ordinator****Email:**

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## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing ( Enter a number; 0 for nil)

|   |    |
|---|----|
| Undergraduate (BA/B.Sc./B.Com etc.)   | 20 |
| Post Graduate (MA/M.Sc./M.Com etc.)   | 4  |
| Research Programmes (M.Phil/P.hD)   | 5  |
| Certificate Programmes  | 4  |
| Professional Programmes<br>(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing<br>etc) | 0  |
| Other value added programmes  | 0  |
| Any other programme offered (Specify)   | 4  |

### 6. Details on Programme Development ( Enter a number; 0 for nil)

|   |   |
|---|---|
| New programmes added<br>during the year                                 | 0 |
| New programmes<br>designed  | 0 |
| Programmes under<br>revision  | 0 |
| Interdepartmental<br>collaborative<br>programmes                        | 0 |
| Inter institutional<br>collaborative<br>programmes                      | 0 |
| Number of review<br>committee<br>recommendations<br>implemented (Total) | 0 |
| Number of NAAC peer<br>team recommendations<br>implemented              | 3 |

|  |   |
|--|---|
| Number of UGC/any other expert committee recommendations implemented           | 0 |
| Number of review committee recommendation under implementation                 | 0 |
| Number of NAAC peer team recommendations under implementation                  | 6 |
| Number of UGC/ any other expert committee recommendations under implementation | 0 |

## 7. Faculty Details ( Enter a number; 0 for nil)

|   |    |
|---|----|
| Total faculty strength required as per norms for all programmes | 76 |
| Total faculty on rolls  | 74 |
| Faculty added during the year                                   | 0  |
| Faculty positions vacant  | 2  |
| Faculty left during the year                                    | 2  |
| Total number of visiting faculty                                | 49 |
| Total number of guest faculty                                   | 11 |

## 8. Qualification of Faculty

|                     |    |
|---------------------|----|
| PhD and Above       | 24 |
| MPhil               | 20 |
| Masters             | 84 |
| Any other (Specify) | 5  |

## 9. Faculty qualification improvement

|                                   |   |
|-----------------------------------|---|
| PhD awarded to existing faculty   | 1 |
| MPhil awarded to existing faculty | 0 |

Any other degree  
awarded to existing  
faculty

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

Administrative staff  
(total sanctioned)

Administrative staff  
(Actual strength)

Added during the year of  
reporting

Left during the year

Number of posts vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff  
(Total sanctioned  
strength)

Technical Support Staff  
(Actual strength)

Added during the year

Left during the year

Number of posts vacant

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## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

### 12. Establishment details

Year of establishment of IQAC

| DD                              | MM                              | YYYY                              |
|---------------------------------|---------------------------------|-----------------------------------|
| <input type="text" value="16"/> | <input type="text" value="02"/> | <input type="text" value="2004"/> |

### 13. Composition of IQAC ( Enter a number; 0 for nil)

|  |                                 |
|--|---------------------------------|
| Number of IQAC members                 | <input type="text" value="21"/> |
| Number of Alumni in IQAC               | <input type="text" value="1"/>  |
| Number of Students in IQAC             | <input type="text" value="2"/>  |
| Number of Faculty in IQAC              | <input type="text" value="10"/> |
| Number of Administrative Staff in IQAC | <input type="text" value="2"/>  |
| Number of Technical Staff in IQAC      | <input type="text" value="1"/>  |
| Number of Management Representatives   | <input type="text" value="1"/>  |

Number of External  
experts in IQAC

Number of any other  
stakeholder and  
community  
representatives

#### 14. IQAC Meetings

Number of IQAC  
meetings held during  
the year

#### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

#### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic  
programmes  
proposed

Number of value  
added programmes  
proposed

Number of skill  
oriented programmes  
proposed

Number of faculty  
competency and  
development  
programmes  
proposed

Number of other staff  
development  
programmes  
proposed

Number of student  
mentoring  
programmes  
proposed

Number of co-  
curricular activities  
proposed

|   |    |
|---|----|
| Number of inter departmental cooperative schemes proposed | 6  |
| Number of community extension programmes proposed         | 15 |
| Any other programmes proposed (Specify)                   | 15 |

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

|   |    |
|---|----|
| Number of academic programmes implemented                           | 4  |
| Number of value added programmes implemented                        | 0  |
| Number of skill oriented programmes implemented                     | 15 |
| Number of faculty competency and development programmes implemented | 0  |
| Number of other staff development programmes implemented            | 0  |
| Number of student mentoring programmes implemented                  | 6  |
| Number of co-curricular activities implemented                      | 43 |
| Number of inter departmental cooperative programs implemented       | 4  |
| Number of   | 53 |



community extension  
programmes  
implemented

Any other  
programmes  
suggested that are  
implemented  
(Specify)

### 18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

Number of seminars/  
conferences/  
workshops organized  
by IQAC within the  
institution

Number of participants  
from the institution

Number of participants  
from outside

Number of external  
experts invited

Number of external  
conferences/seminars/  
workshops on  
institutional quality  
attended

Number of events  
conducted with IQACs  
of other institutions as  
colloborative programes

### 19. Did IQAC receive any funding from UGC during the year ?

Yes

No

### 20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received  
from UGC

Amount Received

from any other  
source including the  
college management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Planned and Organized curricular, co-curricular, cultural, drama, and sports programmes as part of our Golden Jubilee to improve

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## SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

### 22. Academic Programmes

|  |                                  |
|--|----------------------------------|
| Number of new academic programmes developed or designed by faculty                           | <input type="text" value="0"/>   |
| Number of faculty members involved in curriculum restructuring/revision/syllabus development | <input type="text" value="6"/>   |
| Number of programmes in which evaluation process reformation taken up and implemented        | <input type="text" value="4"/>   |
| Number of active teaching days during the current academic year                              | <input type="text" value="180"/> |
| Average percentage of attendance of students   | <input type="text" value="75"/>  |
| Percentage of classes engaged by guest faculty and temporary teachers                        | <input type="text" value="30"/>  |
| Number of self financed programmes offered   | <input type="text" value="11"/>  |
| Number of aided programmes offered   | <input type="text" value="24"/>  |
| Number of programmes discontinued during the year  | <input type="text" value="0"/>   |

### 23. Whether any systematic student feedback mechanism is in place ?

**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of  
courses where  
student feedback is  
taken

**25. Is feedback for improvement provided to the faculty?****26. Faculty Research, Projects, and Publication details for the year**

Number of major research  
projects undertaken during  
the year

Number of minor research  
projects undertaken during  
the year

Number of major ongoing  
projects

Number of minor ongoing  
projects

Number of major projects  
completed

Number of minor projects  
completed

Number of major project  
proposals submitted for  
external funding

Number of minor project  
proposals submitted for  
external funding

Number of research  
publications in peer  
reviewed journals

Number of research  
publications in  
international peer reviewed  
journals

Number of research  
publications in national  
peer reviewed journals

Number of research

papers accepted for  
publication in international  
peer reviewed journals

Number of research  
papers accepted for  
publication in national  
peer reviewed journals

Average of impact factor of  
publications reported

Number of books  
published

Number of edited books  
published

Number of books (single  
authored) published

Number of books  
(coauthored) published

Numbers of conferences  
attended by faculty

Number of international  
conferences attended

Number of national  
conferences attended

Number of papers  
presented in conferences

Number of papers  
presented in international  
conferences

Number of papers  
presented in national  
conferences

Number of conferences  
organized by the  
institution

Number of faculty acted  
as experts resource  
persons

Number of faculty acted  
as experts resource  
persons - international

Number of faculty acted  
as experts resource  
persons- national

Number of collaborations  
with international  
institutions

Number of collaborations  
with national institutions

Number of linkages  
created during the year

Total budget for research  
for current year as a  
percentage of total  
institution budget

Amount of external  
research funding received  
in the year

Number of patents  
received in the year

Number of patents applied  
for in the year

Number of research  
awards/ recognitions  
received by faculty and  
research fellows of the  
institute in the year

Number of PhDs awarded  
during the year

Percentage of faculty  
members invited as  
external experts/resource  
persons/reviewers/referees  
or any other significant  
research activities

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## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

Actual enrollment during the year

Student dropout percentage during the year

Success percentage in the final examination across the courses

Number of academic distinctions in the final examination and percentage

Number of students who got admitted to institutions of national importance

Number of students admitted to institutions abroad

Number of students qualified in UGC NET/ SET

Number of students

qualified GATE/ CAT/  
other examination  
(Specify)

**28. Does student support mechanism exist for coaching for competitive examinations?**

No

**29. Student participation, if response is yes to Qn. 27**

Number of students  
participated

**30. Does student counselling and guidance service exist ?**

Yes

**31. Student participation, if answer to Qn. 29 is yes**

Number of students  
participated

**32. Career Guidance**

Number of career  
guidance  
programmes  
organized

Percentage of  
students participated  
in career guidance  
programmes

**33. Is there provision for campus placement?**

Yes

**34. If yes to Qn. 32**

Number of students  
participated in  
campus selection  
programmes



Number of students  
selected for  
placement during the  
year

### 35. Does gender sensitization program exist ?

Yes

### 36. If Answer is Yes to Qn 34

Number of  
programmes  
organized

### 37. Student activities

Number of students  
participated in  
external cultural  
events

Number of prizes won  
by students in  
external cultural  
events

Number of cultural  
events conducted by  
the institute for the  
students

Number of students  
participated in  
international sports  
and games events

Number of students  
participated in  
national level sports  
and games events

Number of students  
participated in state  
level sports and  
games events

Number of students  
participated in  
university level sports

and games events

Number of prizes won  
by students in  
international sports  
and games events

Number of prizes won  
by students in  
national level sports  
and games events

Number of prizes won  
by students in state  
level sports and  
games events

Number of prizes won  
by students in  
university level sports  
and games events

Number of sports and  
games events  
conducted by the  
institute for the  
students

### 38. Composition of students

Percentage of  
Scheduled Caste

Percentage of  
Scheduled Tribe

Percentage of other  
backward  
communities

Percentage of women  
students

Percentage of  
physically challenged

Percentage of rural  
students

Percentage of urban  
students

### 39. Scholarships and Financial Support

Number of students

availing financial support  
from the institution

Amount disbursed as  
financial support from the  
institution

Number of students  
awarded scholarship  
from the institution

Number of students  
received notable  
national/international  
acheivements/recognition

#### 40. Student initiatives

Number of  
community upliftment  
programmes initiated  
by students

Number of literary  
programmes initiated  
by students

Number of social  
action initiatives  
based on science /  
environment initiated  
by students

Number of student  
research initiatives

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## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

1. To improve results by 10%
2. To achieve 100% ICT enabled teaching
3. To be the best NSS unit

**45. Is a Management Information System (MIS) in place ?**

Yes

No

**46. If answer to question 44 is Yes, please provide details of MIS applied to****1. Administrative procedures including finance****2. Student admission****3. Student records****4. Evaluation and examination procedures****5. Research administration****6. Others****(enter the respective details corresponding to the serial numbers)**

|    |                        |   |
|----|------------------------|---|
| 1. | Windows Based Software | ▲ |
| 2. | Windows Based Software | ▼ |
| 3. | Windows Based Software |   |

**47. Existence of learning resource management**

Yes

No

e-database in library

ICT and smartclass  
roome-learning sources  
(e-Books, e-Journals)Production of  
teaching modulesInteractive learning  
facilities**48. Internal resource mobilization : Kindly provide the amount contributed**

|                          |                                      |
|--------------------------|--------------------------------------|
| Research                 | <input type="text" value="334840"/>  |
| Consultancy and training | <input type="text" value="0"/>       |
| Student contribution     | <input type="text" value="8402241"/> |
| Alumni contribution      | <input type="text" value="52950"/>   |
| Wellwishers              | <input type="text" value="130000"/>  |

**49. Infrastructure and welfare spending: Please specify the amount**

|   |                                     |
|---|-------------------------------------|
| Amount spent for infrastructure development | <input type="text" value="589247"/> |
| Amount spent for                            | <input type="text" value="12330"/>  |

student welfare

Amount spent for  
staff welfare

11760

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

Students

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances  
received

0

Number of grievances  
resolved

0

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances  
received

5

Number of grievances  
resolved

4

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances  
received

0

Number of grievances  
resolved

0

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- Excellent extracurricular and co-curricular activities
- Excellence in sports, cultural events, and

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Insufficient infrastructure, particularly there is problem of space
- Poor academic profile of students at entry

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- To start research consultancy
- Entry as professionals into theatre

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- To improve communication skills
- Overall result improvement

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- Significant progress in research
- Best NSS unit of the University of Mumbai
- Significant progress in ICT-based teaching

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

1. Setting of Goals
2. Implementing and achieving the set goals towards excellence

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