

Guidelines for Online College Admission Process

- 1) Online application is mandatory for getting admission for UG & PG Course at A.Y.2018-19.
- 2) Before filling up the online form, students are required to keep following documents with them.
 - i. B.Sc./B.Com. All Semester Marksheets (Sem I, II, III, IV, V & VI)
 - ii. H.S.C. Marksheet
 - iii. Aadhar Card (Mandatory)
 - iv. Scanned copies of Recent Colour Photograph & Signature
- 3) Log on to <http://www.mdcollege.in/> and click on “Apply for online college admission process (A.Y.2018-19)”, would take you to the Registration Page.
- 4) Go to the **New Registration** button and provide Email ID & Mobile No. to get Registration No. & Password which would be displayed on the screen as well as sent to the Email Address & Mobile No. Students should note it down and then **Sign In** with their login credentials.
- 5) The following details are to be filled by the students –
 - i. Personal Information (HSC details required for UG & PG Course)
 - ii. Address & Contact Details
 - iii. Education Details (All Semester I to VI exam details are required to add before save & proceed.)
 - iv. Subject Details (Save this page as it is due to all compulsory subjects)
 - v. Upload Photograph & Signature
 - vi. Confirm Registration
 - vii. Print Application
- 6) All the fields marked as (*) are mandatory.
- 7) Clear images of Photo & Signature to be uploaded, should only be in (.jpg) format. Photo size should not exceed 40kb and Signature Size should not exceed 20kb.



- 8) Schedule for the online registration is displayed on the website.
- 9) For any query / inquiry, please contact us on following numbers –
022 – 24104541 / 24100012